

Casa Leisure OHS Bulletin

June 2015

Evacuation

Legislation requires all work places to have an emergency plan with an effective response to an emergency including evacuation procedures, testing of the emergency procedures and training of the emergency procedures.

What is an Emergency Plan?

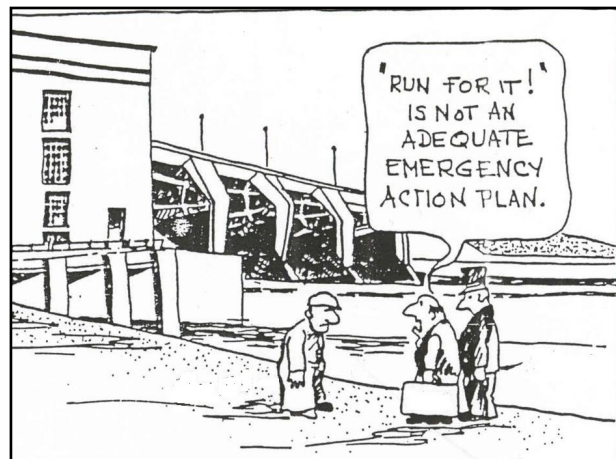
An emergency plan is a written set of Instructions that outlines what workers and others at the workplace should do in an emergency.

An emergency is a serious situation that has happened unexpectedly that demands immediate attention and effects the safety of people.

All of our centres have laminated emergency cards throughout the facilities, in key areas including – reception, the crèche, the gym, the manager's office, staff room and other offices. It is important staff are familiar with what is in these cards and what they should do in the case of an emergency.

We have colour coded three types of emergencies –

- Code **RED**
Full evacuation – fire, bomb threat, chemical spill
- Code **BLUE**
Partial evacuation – power failure
- Code **GREEN**
Secure area - minor non-life threatening emergency



Why do we need to practice evacuations?

People rarely think clearly in a crisis. The best way to prepare staff is to know what you will do beforehand, by running training and practice evacuations. If staff are trained and prepared for an unforeseen emergency they are more likely to respond quickly, safely and with a clear head.

It also provides an opportunity to evaluate the effectiveness of the drill with everyone, identify the strengths and weaknesses of your plan and how we can improve it.

Training for evacuation procedures and having clear escape routes are key principles to reduce the loss of life and the risk of injury.

And because **EMERGENCIES DO HAPPEN** and we want you to be safe!!



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What types of emergencies are there?

The types of emergencies to plan for may include:-

- fire
- explosion
- medical emergencies
- power failure
- rescues
- incidents with hazardous chemicals or gases
- bomb threats
- armed confrontations
- natural disasters.

Emergencies can and do happen at any time in any type of workplace.

Casa leisure has had experienced many types of emergencies at some point.

Seaford Recreation Centre had bomb threat a few years ago. It was a real bomb that had to be detonated by the bomb squad.

Marion had a fire in one of the lights in the stadium – a full evacuation was required.

Valley View has been held up twice, first time with a gun, second time with a knife.

St Clair has several black outs a year, usually at night when a full evacuation is required.

Marion has had to evacuated due to a chemical gas leak from the plant room.

And all of the centers have had first aid Incidents at some point:

- someone had a stroke on the treadmill at Marion
- twice someone has had a heart attack while playing soccer at Seaford, one of the men died
- Broken bones occur frequently in all our indoor sports and roller skating

This is why is it extremely important to have evacuation procedures in place and to practice them, as you never know what or when they might occur.



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